Job Description

**JOB TITLE**  
Leader, Women’s & Child health Program

**REPORTING**  
Associate Director

**DIVISION**  
The George Institute for Global Health, China

**START DATE**  
August 30, 2019

**TYPE OF EMPLOYMENT**  
1.0 FTE

About The George Institute

The George Institute (‘TGI’) employs 700+ people around the world, all focused on improving the health of millions of people worldwide. As a medical research institute affiliated with leading universities and with projects in approximately 50 countries, we are challenging the status quo in healthcare to:

- Find better treatments for the world’s biggest health problems
- Transform primary health care to support better health for more people
- Harness the power of communities, governments and markets to improve health

Our innovative commercial enterprises help maximise our impact.

Here is a sample of the things we are doing to achieve our goal of having the greatest possible impact on global health:

- We are identifying better and safer treatments for our biggest killers like stroke, heart disease and high blood pressure;
- In many countries, our award winning FoodSwitch smartphone app is helping people make healthy food choices when shopping;
- In China, we ran a successful education and awareness program to reduce the amount of salt eaten by people by 25% each day
- In rural India, we have shown that mobile technology can help diagnose mental health, as well as help treat cardiovascular disease, and we’re looking at similar approaches to treating chronic diseases in Indonesia and China;
- Together with Aboriginal communities in NSW, Australia, we developed an innovative community led program to assist young Aboriginal drivers attain their license, now implemented in a dozen of locations;
- We are developing an affordable dialysis machine, with potential to save millions of lives each year and transform the way kidney disease is treated globally.
Context of the role

The George Institute’s Global Women’s Health Program (GWHP) was established in 2018, with support from staff in all The George Institute (TGI) offices worldwide, including in Australia, China and India, and across all our academic programs. It builds on the global expertise of TGI staff in undertaking large scale clinical, epidemiological and health systems research, focused in large part on addressing the global burden of Noncommunicable Diseases and Injuries (NCDIs).

The program also builds on the global expertise of staff in UNSW and The Nuffield Department of Women and Reproductive Health (NDWRH), Oxford University, whose focus includes improving the management of high-risk pregnancies and addressing the burden of important gynaecological conditions, including gynaecological cancers.

In China, the program is developing and testing a mobile device based platform (1000-day project) for maternal and child health care and management. The platform is trying to integrate exist resources in country level and improve the efficiency of local maternal and child health care management with the eventual purpose of improving the wellbeing of pregnant women and children. It covers the pivotal 1000-day-period from pre-pregnancy to two-year-old childhood, and serves different users (pregnant women, family planning workers, community and hospital medical staff, disease control and management bodies). In addition, several desktop researches on women and child health policies, needs analysis and process evaluation for 1000-day project, and field investigation on prevalence of gestational diabetes are also conducted in parallel.

Our established and emerging areas of research and advocacy focus include:

Addressing the burden of NCDIs
- A sex and gendered approach to the collection, analysis and utilisation of health data: documenting, understanding and addressing sex differences and gender disparities in health
- Integrating the management of pregnancy and the prevention of NCDIs

Addressing important women-specific health issues
- Women-specific NCDIs, such as gestational diabetes and diabetes
- Gynaecological cancers and morbidity
- Women as healthcare workers and carers
- Women, health and the environment

The Role
The role is required to develop and lead research at a national and international level, as team leader of the Women’s & Child health Program. This program is conducting research on prevention, management and treatment of women and child health illness using innovative technologies. This position will involve collaborations with people and organisations external to TGI at national and international levels.

Reporting Relationships
The Leader, Women’s & Child health Program will report to the Associate Director directly.
Duties and Key Responsibilities

- Provide oversight and contribute to all research activities of the Program.
- Develop/maintain national and international links to support the Program’s activities.
- Actively develop and promote the desired culture of The George Institute by ensuring all interactions, documentation and communication are conducted in a manner which supports the Global Strategy 2025.
- Foster strategic research collaborations with other researchers on programs both within and external to The George Institute.
- Contribute to teaching activities within and outside the Institute.
- Directly write, and guide others in development of reports on analyses that are suitable for publication in high impact journals.
- Attend regular meetings of established projects, where appropriate.
- Lead grant writing and revenue raising for the development of new projects.
- Ensure that research being conducted is congruent with world best practice.
- Remain abreast of developments that are relevant to the Program and the Institute, providing a source of information to colleagues globally.

Leadership

- Provide leadership, advice and support in projects, and exercise autonomy in relation to techniques, methods and procedures to achieve desired outcomes.
- Provide coaching/mentoring to program operational staff across The George Institute China and actively seek to provide developmental opportunities for these staff.
- Lead and support the implementation of strategies and tools to support the management of programs across The George Institute China.

Represent GI China and promote its reputation

- Contribute to the development of research proposals and funding applications.
- Makes decisions that impact on the entire organization.
- Maintain effective relationships with research funding organisations from both the public and private sector.

Customer Focus and Teamwork

- Attend and actively participate in The George Institute meetings and other internal meetings as required.
- Promote team building and the empowerment of staff and provide a stimulating environment which encourages team and individual growth.
- Create an environment of high customer responsiveness, openness, and innovation that promotes effective change.

As a Team Member:

- Lead, where appropriate, and participate in team meetings and activities.
- Lead, where appropriate, and participate in objective setting, performance management.
- Participate in special projects to improve processes, tools, systems and organization.
**Occupational Health and Safety**

- Comply with OH&S legislation and operate in accordance with established OH&S practice and procedures at the George Institute.
- Promote and contribute to a safe, secure environment for staff and visitors.

**Skills, Knowledge, and Experience**

**Essential**

- Master degree in public health, medicine, economics, or related discipline is preferred, PHD would be a plus.
- Demonstrated experience in conducting high-quality research independently or in a team are particularly preferred, including a publication track record.
- Demonstrated experience in generating external research funding.
- Experience in leading successful grant applications at both the national and international level preferred.
- Substantial experience of the conduct of epidemiological and/or clinical research.
- Proven ability to work independently and collaboratively in a global team.
- Advanced written and verbal communication skills in both English and Chinese.
- Demonstrated experience in management and supervision of post-graduate students.
- Strong problem solving, analytical skills, and strategic thinking and planning.
- Strong leadership and mentoring skills.
- Excellent interpersonal skills and the ability to work well and flexibly i.e. autonomously, in small teams and with a wide range of varying stakeholders.
- Ability to be flexible and adaptable in the face of changing organisational priorities and ambiguous environments.
- Strong focus on quality of work.
- Proficient in the use of the Microsoft Office suite of products, including Word, Excel, PowerPoint and Outlook and the Internet.
- Ability to travel domestically and internationally.
- Ability to attend meetings out of regular office hours as required.